

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES – PUBLIC WORK SESSION

Monday, November 4, 2013

Fort Lee High School Auditorium,
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Public Work Session was called to order at 8:00 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
2. Mr. David Sarnoff led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

PRESENT:

Mr. Carmelo Luppino, Jr., Mrs. Esther Han Silver, Mrs. Holly Morell,
Mrs. Candace Romba, Mr. David Sarnoff, Mr. Peter Suh, and Mr. Yusang Park

ALSO PRESENT:

Mr. Paul Saxton, Dr. Sharon Amato, Mr. David L. Rinderknecht and
Dennis McKeever, Esq.

ABSENT:

Mr. Joseph Surace and Ms. Helen Yoon

5. **PRIVATE WORK SESSION**

6. **REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

- ◆ Mr. Paul Saxton stated that on Sunday, November 10th we will have the "Field of Heroes" Program.
- ◆ Mr. Paul Saxton requested that the textbook company allow online access for Science Honors textbooks until the order comes in and/or authorizes making copies of the textbooks. He apologized for the order delay.

7. **COMMITTEE REPORTS – Reported by Chairperson of respective committee**

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| 1. Board Report (by President) | 7. Policy |
| 2. Negotiations | 8. Finance |
| 3. School Security | 9. Technology – District Technology Purchase |
| 4. Buildings & Grounds | 10. Contracts and Legal |
| 5. Personnel | 11. Athletics and Community Involvement |
| 6. Curriculum | |

- ◆ Negotiations Committee Report – Mrs. Morell reported that there was a Negotiations Committee Meeting on October 30, 2013 and a meeting is scheduled for November 12, 2013.

8. **PUBLIC WORK SESSION**

- ◆ Mr. Peter Suh asked when coaches could start. He was informed that it would be as soon as they are approved by the Board.

9. **APPROVAL OF MINUTES**

The minutes from the Executive Session and Regular Business Meeting on October 21, 2013.

	Motion by Mrs. Candace Romba The minutes from the Executive Session and Regular Business Meeting on October 21, 2013.	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Joseph Surace and Ms. Helen Yoon were absent.	
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At approximately 8:15 PM, Mr. Peter Suh, offered, seconded by Mr. David Sarnoff, to begin Public Comment. On voice vote, motion carried unanimously.

10. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Ms. Victoria Matulewicz had issues with the After School Program.
- ◆ Mr. Paul Saxton asked the parent to come to his office to discuss the details.
- ◆ Mrs. Paula Colbath said good luck to the board candidates and stated that Ashley DeGraaf in Resolution #2P is a very gifted and dedicated teacher. She urged the Board to get a well-qualified teacher to replace her.
- ◆ Mr. Paul Saxton is giving the program a high priority and does not want the program diminished.
- ◆ Mrs. Paula Colbath also stated that her son couldn't get the computer to work and the copier is broken in School #4.
- ◆ Mr. Paul Saxton stated that he hadn't heard this from the principal and will look into the issues.

11. At approximately 8:20 PM, Mr. Carmelo Luppino, offered, seconded by Mr. Peter Suh, to close Public Comment. On voice vote, motion carried unanimously.

12. **ALL RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Board Committee</u>		
#1B	STUDENT SETTLEMENT AGREEMENT FOR IC	
	Motion by Mrs. Holly Morell To Approve #1B	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mr. Joseph Surace and Ms. Helen Yoon were absent.

<u>Committee of the Whole</u>		
#1CW	SUBMISSION OF NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) STATEMENT OF ASSURANCE (SOA) FOR 2013-2014	
	Motion by Mr. Carmelo Luppino To Approve #1CW	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Joseph Surace and Ms. Helen Yoon were absent.

<u>Buildings and Grounds</u>		
#1B&G	APPROVAL OF CHANGE ORDERS	
	Motion by Mr. Carmelo Luppino To Approve #1B&G	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mr. Joseph Surace and Ms. Helen Yoon were absent.

<u>Curriculum Committee</u>		
#1CUR	APPROVAL OF CLASS TRIPS AT A COST TO THE DISTRICT OF \$1,570.00	
#2CUR	APPROVAL OF CENTER FOR APPLIED LINGUISTICS (CAL) PROPOSAL FOR PROFESSIONAL DEVELOPMENT TOTALING \$14,900	
	Motion by Mrs. Candace Romba To Approve #1CUR & #2CUR	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Joseph Surace and Ms. Helen Yoon were absent.

Finance		
#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$1,195,502.99	
#2F	APPROVAL OF DAVID L. RINDERKNECHT AS ADDITIONAL SIGNATORY	
#3F	APPROVAL OF MEMORANDM OF AGREEMENT BETWEEN FLBOE AND THE FORT LEE ADMINISTRATORS' GROUP (FLAG) RELATING TO MEMBERSHIP DUES	
#4F	APPROVAL OF CRISIS MANAGEMENT PLANNING ASSOCIATES PROPOSAL IN DEVELOPMENT OF A SCHOOL SAFETY AND SECURITY PLAN	
	Motion by Mr. Peter Suh To Approve #1F - #4F	Seconded by Mr. Carmelo Luppino On roll call, Motion carried. Mr. Joseph Surace and Ms. Helen Yoon were absent.

Personnel		
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$2,024.30	
#2P	RESIGNATION OF ASHLEY DEGRAAF AS SPECIAL EDUCATION INCLUSION TEACHER AT SCHOOL NO. 4	
#3P	RETIREMENT OF BARBARA SIMCHICK AS ELEMENTARY TEACHER AT SCHOOL NO. 4	
#4P	MEDICAL LEAVE FOR GLADYS RODRIGUEZ AS DISTRICT BUS DRIVER	
#5P	APPOINTMENT OF KAITLYN DISTASI AS PART-TIME PHYSICAL EDUCATION AIDE AT SCHOOL NO. 1	
#6P	REVISED START DATE FOR DILIANA PENA AS ELEMENTARY SPANISH TEACHER	
#7P	APPOINTMENT OF DAVID L. RINDERKNECHT AS CUSTODIAN OF DISTRICT RECORDS AND PACO AND QUALIFIED PURCHASING AGENT	
#8P	APPOINTMENT OF ADDITIONAL HOME INSTRUCTORS FOR 2013-2014	
#9P	APPOINTMENT OF ADDITIONAL CO-CURRICULAR PERSONNEL FOR 2013-2014	
#10P	APPROVAL OF TUTORS FOR 2013-2014	
#11P	APPOINTMENT OF ADDITIONAL SUBSTITUTES FOR 2013-2014	
	Motion by Mrs. Holly Morell To Approve #1P - #11P	Seconded by Mrs. Esther Han Silver On roll call, Motion carried. Mr. Carmelo Luppino abstained from one name on Resolution #9P. Mr. Joseph Surace and Ms. Helen Yoon were absent.

Policy		
#1POL	SECOND READING AND ADOPTION OF BYLAW 0143.2: STUDENT REPRESENTATIVES TO THE BOARD OF EDUCATION	
	Motion by Mr. Peter Suh To Approve #1POL	Seconded by Mr. Carmelo Luppino On roll call, Motion carried. Mr. Joseph Surace and Ms. Helen Yoon were absent.

13. **OLD BUSINESS**

14. **NEW BUSINESS**

15. At approximately 8:30 PM, Mr. Peter Suh, offered, seconded by Mr. Carmelo Luppino, to adjourn the Public Work Session. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,



MR. DAVID L. RINDERKNECHT
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

DLR/mp
Att. 11-5-13